MIDLAND PARK MEMORIAL LIBRARY
Minutes of Board of Trustees Meeting
May 21, 2019

PRESENT- Annie Campbell, Russ Kamp, Cathy Ollmann, Erin Ortandl, Lena Padovano, Phyllis Stepien, and Julie Yohana.

Catherine Dileo, Library Director

ABSENT – Cheryl Crocitto, Sara Wachter

President Julie Yohana called the meeting to order at 7:35 PM in accordance with the Sunshine Law.

The meeting started with the Pledge of Allegiance.

Roll Call

MINUTES
The Feb. 19, 2019 and April 23, 2019 meeting minutes were tabled until the June 17, 2019 meeting when a quorum is present.

PRESIDENT'S REPORT
J. Yohana presented a trustee training video on policy making.
J. Yohana and the board agreed to include a review of one policy per meeting as suggested in the training video.

DIRECTOR'S REPORT

C. Dileo reported the delivery depot has been selected and it will be located in Fair Lawn. Drivers have been hired. Delivery should be up and running by June 30th.

C. Dileo reported "The Rhythm of Self-Care Drumming Circle" hosted by Nancy Moore and Kathy Newberg will be presented on Tuesday, July 16th at 7 p.m. The June craft will be 4th of July pallet wood flags. The Mahjong group is growing; the library now owns 3 sets and new members join each month.

C. Dileo reported the project for this summer will be weeding the adult fiction collection and shifting. Any item that has not circulated in four or more years gets weeded out unless it's a classic or part of a series that circulates.

C. Dileo reported the wireless hot spot is starting to be checked out. Use should increase during the summer months.

C. Dileo reported circulation continues to increase (both for the month and the year). The digital circulation continues to rise. The Hoopla report shows that there are new residents accessing our digital content every month.

C. Dileo reported E. Myhren attended a conference on Saturday, April 27th in Lawrenceville, NJ for Special Olympics Young Athletes Coaches to enhance the program offered at the library. All coaches are required to attend this conference once every three years. The program continues to draw participants from all over Bergen County.

C. Dileo reported the Star Wars Day and Mother's Day Craft programs were well attended. A card making craft will be held the Friday before Father's Day. E. Myhern is gearing up for the summer reading program, collaborating with Christine Carr at Highland School. They will be holding the assemblies for summer reading the first week of June and will begin registering kids for the program then.

COMMITTEE REPORTS

Finance

C. Ollmann made a motion to approve May bills list in the amount of $16,541.21 from the borough appropriations account. R. Kamp seconded. A roll call was conducted and everyone present was in favor.

Policy

The community meeting room policy will be placed on the June agenda for review and discussion.

Personnel

L. Padovano made a motion to approve the borough ordinance offering borough employees an incentive not to take the borough health insurance. A. Campbell seconded. A roll call was conducted and everyone present was in favor.
L. Padovano made a motion to accept the resignation of Jordan Vadlala. A. Campbell seconded. A roll call was conducted and everyone present was in favor.
C. Dileo has posted the job listing in the BCCLS.

Buildings and Grounds

C. Dileo provided an update on the community room flooring update. There was a lengthy discussion weighing the pros and cons of vendors, prevailing wages, self-leveling the floor, budget, labor, and materials.
R. Kamp made a motion to award the job to V & S Flooring, Midland Park for up to $15,000. A. Campbell seconded. A roll call was conducted and everyone present was in favor.
C. Dileo will have samples of material at the June 17 meeting.

Strategic Planning
No report.

Technology
No report.

Friends of the Library
C. Dileo reported the Friends are preparing their annual fundraising appeal, which be mailed soon. Online donations will also be accepted via Paypal.
C. Dileo reported the Chamber of Commerce donated $1,000 to the summer concert series.

Public Schools
P. Stepien reported the summer reading lists will be approved in June.

OLD BUSINESS
None

NEW BUSINESS
None.

J. Yohana made the motion to close the meeting, seconded by A. Campbell. The meeting was adjourned at 8:43 p.m. with all in favor. The next scheduled meeting will be Tuesday, June 17 at 7:30 p.m.